

**REACHReassurance IUCLID Dossier Clinic**

26 August 2010 – Euston House, Eversholt Street, London NW1 1AD

**Why attend?**

If you are ready to put together your registration dossier but need a helping hand then this new “clinic” – part of our **REACHReassurance** programme - is for you. If you are:

- ✓ having problems making a start on your registration dossier
- ✓ wondering how to include your analytical report or
- ✓ getting stuck at the Business Rules or Technical Completeness Check

our experts will be able to guide you through the process at this “clinic”.

Those attending should leave with a good idea of how to prepare subsequent joint-submissions with confidence. It will be possible to work with IUCLID to import, export, prepare the dossier and also to look at the submission process via REACH IT.

**Who should attend?**

These sessions are aimed at those who need to pull together a joint submission dossier for the 2010 deadline – either as part of a formal consortium or as a co-registrant in a SIEF.

The clinic could also be used by companies in the process of compiling an Inquiry dossier, PPORD notification or even a CLP notification.

Don't despair if you are a lead registrant and want help compiling a lead registration dossier. This clinic could be used by lead registrants needing help with some of the data sections of IUCLID, however a dedicated REACHReassurance day may be more appropriate. To arrange this type of 1:1 support contact our Helpdesk on +44 (0) 207 901 1444 / e-mail [enquiries@reachready.co.uk](mailto:enquiries@reachready.co.uk)

**Requirements**

In order for our technical team to guide you through the submission process you will need to **bring with you** as a minimum:

- ✓ Your own version of IUCLID5.2 loaded on a laptop (including the appropriate reference substance set and inventories)\*
- ✓ Your legal entity (LEOX) file
- ✓ Substance identity details

\*There will not be time to download IUCLID 5.2 on the day or install reference substances or inventories.

You should be familiar with both REACH and IUCLID5, previous attendance at a IUCLID5 or Registration practicalities course will be an advantage.

If you have any questions about these requirements then please ask us before booking your place.

**The Clinic – what to expect**

These are two half-day clinics for a limited number of participants. You will have two of our REACHReady experts on hand to help you with the preparation of your submission dossier. With the right information to hand, half a day should be sufficient to prepare a joint submission dossier. We will have a staggered start so that everyone receives 1:1 tuition at the start of their session.

At the end of your session you should have a good understanding of how to complete Sections 1 and 3 of IUCLID and you will leave with the bulk of your first joint registration complete. In most cases it should also be possible to spend some time on classification in section 2 and guidance on safe use in Section 11.

The timed sessions will be allocated on a ‘first-come, first-served’ basis. All participants will be welcome to join us for lunch.